

## **Coffee with the Executive Director**

**November 10, 2020**

### **Meeting Minutes**

Mercedes welcomes the parents and asks if they have any questions.

Lolita shares that maybe people might have missed the meeting in the newsletter. She asks if she can post in the parent FB group the newsletter. Mercedes shares that it would be a good idea to share it with the parents. Mercedes shares that it would be great if Lolita supported our communication.

Mercedes asks about the transition to Hybrid and how kids are doing and if there was anything they are needing. If they felt any change from when we were fully remote to hybrid because we have two models.

Lolita shares that she is in a groove now. She set up a group with other parents and students. Now the groups are bigger. Before they had smaller groups and it is different. Mercedes shares that

Lolita shares that there are things that are last minute. Mercedes asks for examples. Lolita shares for example the health van the day before. Lolita is noticing that the teachers are reminding them, DOJO, Remind and email. There could be a monthly newsletter, a reminder from the teacher during the week and a Robocall the day of.

Mercedes asks if in terms of the monthly it would be at the beginning of the month. In terms of the week, what would be a good day. Lolita shares that Sunday is a good day. Mercedes shares that we have begun a practice with our teachers to send a weekly newsletter for our teachers/staff.

Mayara asks if 8PM would be late for the communication. Parents shared that it would be late. Mercedes shares that we need to protect Mayara's time for the weekend. She asks what would be another good time? Lolita shares that is she has the information; she can help share the communication in the middle of the day.

Carmella shares that maybe Monday morning will be a good day for the weekly reminder for parents. We will be doing it Monday Mornings.

Mercedes asks if there was something else.

Lolita shares that she will not be able to make it to the Spanish Coffee. We are trying to help parents to create smaller groups within their classes. They can call Lolita.

Mercedes thanks all parents that attended the Coffee and ended the meeting.